
TERMS AND CONDITIONS

By placing an order to use Meaghan Marshall Career Services it is understood that you have read and accepted these Terms and Conditions.

GUARANTEES

Meaghan Marshall Career Services does not guarantee job placement or employment success. Gaining employment is subject to numerous variables beyond our control and factors unknown to us. Our clients success will depend on their own efforts integrating our resumes and advice with effective job search strategies. We have no control over employer perceptions, personal preferences or quality of candidates competing for employment. Accordingly we provide no guarantee that our products or services will result in gaining employment. Meaghan Marshall Career Services accept no liability for failure to gain employment or lost opportunities.

DELIVERY TIME

RESUME WRITING, COVER LETTERS AND KEY SELECTION CRITERIA

From receipt of all essential information our turnaround time is 5-7 business days. Deadlines do not commence until payment and adequate and correct information is received from the client. We ask that the client let us know at ordering expectations for delivery date and contact us prior to ordering if you have any concerns.

We do not currently offer an express resume writing service.

RESUME REVIEW

From receipt of payment and resume our turnaround time for providing resume review is 3-5 business days. Deadlines do not commence until both payment and resume is provided.

We offer an Express Resume Review. We will return your resume with comments / markups within 24 hours of receipt of payment and resume.

CANCELLATION & REFUND POLICY

In the event that a client wishes to cancel a service, the client must cancel within 12 hours of payment or a cancellation fee applies.

A refund will not be given where the client does not provide requested information. If information requested is not received from the client within 10 business days we will consider the order to have been cancelled. Cancellation fees apply.

CANCELLATION FEES

Resume Review	\$5
Resume	\$20
Resume & Cover Letter	\$20
Key Selection Criteria	\$20

LIMITATION OF LIABILITY

Under no circumstances will Meaghan Marshall Career Services be liable for any direct, indirect or incidental damages that result from the use of or the inability to use our materials or services. If you are dissatisfied with these terms and conditions or our service the exclusive resolution is to discontinue use.

Using our services you acknowledge and assume that even after using our services accidental errors may remain in your document. We are not liable for these undiscovered errors. Final proofreading is the responsibility of the client.

Meaghan Marshall Career Services will not confirm or attempt to verify information provided by the client and will not be responsible for the accuracy or truthfulness of information provided by the client. The client will hold Meaghan Marshall Career Services unaccountable from claims by third parties based on any inaccuracy of information in any resume created.

Every attempt is made to prevent computer viruses being transmitted, however due to our services being conducted on the internet viruses may be transmitted. Meaghan Marshall Career Services are not liable for any damages resulting from the transmission of viruses. It is the responsibility of clients to remain vigilant in the prevention of viruses on their own computers.

CLIENT RESPONSIBILITIES

To write a quality document we request information from the client. This information is essential to the process and may include asking the client to provide copies of Resume, Cover Letters, Key Selection Criteria, and Job Applications or complete our Questionnaire. We will ask that you provide situational examples. It is our expectation that we are provided with correct information that is free from fabrication.

If information requested is not received from the client within 10 business days we will consider the order to have been cancelled. A refund will be given less the applicable cancellation fee.

Final proofreading of document before distribution is the responsibility of the client.

PRIVACY

The privacy of your information is important to us and we guarantee that no personal information you provide will be disclosed to anyone outside of Meaghan Marshall Career Services.

INTELLECTUAL PROPERTY RIGHTS

Meaghan Marshall Career Services retains intellectual property ownership of all documents produced. Clients are permitted to reproduce additional copies of their own documents; resumes and cover letters. Clients can alter their own resumes and cover letters. Clients are not permitted to transfer ownership to another person or permit them to use the document as a template.